

## CHARDSTOCK PARISH COUNCIL

### Minutes of the Ordinary Council Meeting held on Wednesday 11th September 2024 – 7.00pm; meeting held in Chardstock Community Hall.

Present: Cllrs P. Greer, (Chair), S. Hughes and F Eames (quorate).

Also Present: Cllr Duncan Mackinder, East Devon District Council, Yarty Ward.

In Attendance: Sally Freemantle (Clerk).

7.05pm	<p><b>The Chair welcomed all in attendance and outlined Fire Safety precautions.</b></p> <p><b>Public Forum</b></p> <p>i) No Police report received. ii) No P3 (footpath) report received. iii) a) Apologies were received from Cllr Iain Chubb, Devon County Council, Whimple and Blackdown division. b) Cllr. D Mackinder, East Devon District Council, Yarty Ward discussed the invitation from Cllr Todd Olive to a series of strategy meetings and workshop regarding the Local Plan. Cllr Mackinder also highlighted to the Council the carbon action programme with the aim to decarbonise public buildings. iv) There were no members of the public present.</p> <p><b>The Chair closed Public Forum session at 7.09pm.</b></p>
7.29pm	<p><b>Meeting Commences</b></p>
24/099 i)	<p><b>To note members of the Parish Council in attendance:</b> As listed above.</p>
24/099 ii)	<p><b>To note and, if thought fit, to approve apologies for absence received:</b> <b>(LGA 1972 s.85(1))</b> Apologies for absence were received from Cllr I. Keam (personal reasons) and Cllr M Reeve (personal reasons). <b>Apologies for absence approved with the reason given.</b></p>
24/099 iii)	<p><b>To note members not present and to receive any other apologies for absence:</b> Apologies received from Cllr. Iain Chubb, Devon County Council, Whimple and Blackdown Division. <b>Noted.</b></p>
24/100	<p><b>Declarations of interest under the Code of Conduct:</b> Cllr P Greer and Cllr S Hughes both declared personal interests in agenda item 24/104 a)i) due to the proximity of properties owned to the site of Planning Application 24/1672/FUL Storridge Rise, Tytherleigh, EX13 7BG. <b>Noted. No further declarations made at this time.</b></p>
24/101	<p><b>To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of the Public Bodies (Admission to Meetings) Act 1960:</b> <b>None.</b></p> <p style="text-align: right;"><i>Continued overleaf</i></p>

24/102	<p><b>To consider and, if thought fit, approve the minutes of the Ordinary Meeting of Chardstock Parish Council held on 10<sup>th</sup> July 2024:</b>  <b>Approval of the minutes of this Ordinary Meeting of the Parish Council were proposed by Cllr. Hughes, seconded by Cllr. Greer and RESOLVED.</b>  The minutes were signed as a true record of that meeting by the Chair.</p>
24/103	<p><b>i) Following the Casual Vacancy, and providing that East Devon District Council had not received a request for an election (by 8th July 2024) to consider the co-option of a Councillor onto the Parish Council (any applications received were forwarded to Councillors ahead of the meeting):</b>  The Clerk advised that no applications for the Casual Vacancy had been received. <b>It was therefore agreed that the vacancy should be publicised again in the parish newsletter.</b></p> <p><b>ii) Should a Co-option take place, the new Councillor to sign the declaration of acceptance of office:</b>  As the Clerk had advised that no applications for the Casual Vacancy had been received, this was not applicable.</p>
24/104	<p><b>Planning matters to be considered:</b></p> <p><b>a) i) To consider planning applications received prior to agenda publication:</b>  24/1672/FUL, Storridge Rise, Tytherleigh, EX13 7BG, Loft conversion with dormers, rooflights and solar panels, rear single storey flat roof extension, extension of existing garage and new front porch.  <b>No objection – Proposed by Cllr Greer, seconded by Cllr Hughes and RESOLVED unanimously.</b></p> <p><b>a) ii) To consider planning applications received after agenda publication as per supplementary agenda circulated to all members:</b> None advised.</p> <p><b>b) Determinations/Decisions advised by LPA:</b> None advised.</p> <p><b>c) Tree Matters:</b> None advised.</p> <p><b>d) Appeals lodged / in progress:</b> It was noted that an Appeal against refusal had been received for Ivy Green Farm, Chardstock, EX13 7BY for Change of use of existing annexe accommodation to enable dual use as either annexe and/or holiday accommodation,</p> <p><b>e) Planning correspondence received:</b> None advised.</p> <p><b>f) Ward planning applications to be considered at EDDC:</b> None advised.</p>
24/105	<p><b>Financial Matters to be considered:</b></p> <p><b>a) To consider and if thought fit, to approve Council’s Payments for August 2024:</b>  <b>RESOLVED that Council payments for August (£1,159.75) be approved.</b></p> <p><b>b) To receive and note RFO report for June 2024:</b>  <b>Reports received and noted.</b></p> <p style="text-align: right;"><i>Continued</i></p>

	<p><b>c) Questions to the RFO on accounts / financial reports:</b> None.</p> <p><b>d) To note items of expenditure authorised under Chair/Clerk delegated authority:</b> <b>(Financial Regulations May 20215.4.1 and Delegation Appendix).</b> None.</p> <p><b>e) To approve invoice of skips for green waste which have been ordered for the beginning of October half term school holiday to be located adjacent to Chardstock Community Hall:</b> Proposed by Cllr. Hughes, seconded by Cllr. Eames and <b>RESOLVED</b> that the invoice for the green waste skips be approved.</p> <p><b>f) As there was no meeting in August, approval of payments for July was delegated to the Clerk in consultation with the Chairman and two authorised signatories, providing that the information is noted by Council at the next Ordinary meeting. To note the approval of the July payments</b> Proposed by Cllr. Hughes, seconded by Cllr. Greer and <b>RESOLVED</b> that approval of payments for July (£2,843,78) be approved.</p>
	<p><b>Chardstock Parish Council Business to be considered:</b></p>
<p>24/106</p>	<p><b>“Matters of Council consideration may include public participation if so invited by Chair”</b></p> <p><b>a) To consider parish maintenance, highways and footpath (P3) matters:</b> None received. It was agreed to investigate fast-setting tarmac.</p> <p><b>b) To consider any matters pertaining to tree planting projects/initiatives in the parish:</b> None received.</p> <p><b>c) To consider matters pertaining to ecology and climate action in the parish:</b> None received.</p> <p><b>d) To consider ongoing work on the Emergency Planning for parishes:</b> A copy of the draft Emergency Plan had been received and would be forwarded to Cllr Hughes by the Chair.</p> <p><b>e) To consider applications for the Invitation to Tender for Lengthsman:</b> None received.</p> <p><b>f) To consider quarterly play area inspection report carried out in June (circulated to Councillors):</b> The Clerk explained that the actions required had since been carried out. <b>Noted.</b></p> <p><b>g) To discuss Chardstock Play Park:</b> Discussion took place regarding the ideas to improve the area behind the basketball goal and the football goal. Further investigation into solutions was required. <b>RESOLVED</b> that comparative quotes for using soil to make a slope be requested.</p> <p style="text-align: right;"><i>Continued overleaf</i></p>

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	<p><b>h) To note that Cllr Keam attended the EDDC ‘Housing planning’ working group and the EDDC ‘Tree, hedgerow and woodland strategy’ workshop:</b> Noted that feedback on these would be provided at the next meeting.</p> <p><b>i) To consider submission of articles to Parish Newsletter for the October 2024 edition:</b> RESOLVED that (1) the Casual Vacancy; and (2) that the Parish Council are commencing plans to upgrade the play area be included in the October 2024 newsletter.</p>
24/107	<p><b>Other matters considered as urgent by presiding Chair for discussion only:</b> The Clerk explained that the Pageant Master, Bruno Peak, was encouraging Town and Parish Councils to light a beacon or a lamp of peace to commemorate the 80<sup>th</sup> anniversary of VE Day on 8<sup>th</sup> May 2025. It was suggested that All Saints Parish Council be asked about their plans for this date.</p>
24/108	<p><b>Date of next meeting:</b> The next Ordinary Meeting of Chardstock Parish Council is scheduled for Wednesday 9<sup>th</sup> October 2024 at 7.00pm.</p>
24/109	<p><b>"It is proposed by the Chair that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item 24/101 above."</b> RESOLVED unanimously.</p> <p>There were no confidential matters to be discussed.</p>
24/110	<p><b>Matters for discussion under Part Two (Confidential) business:</b> None</p>
	<p><b>With no further business to transact, the Chair closed the meeting at 8.12pm</b></p>

**Minutes of the Ordinary Council Meeting held on Wednesday 11<sup>th</sup> September 2024 – 7.00pm;  
meeting held in Chardstock Community Hall.**

Signed: \_\_\_\_\_ Date: 9<sup>th</sup> October 2024  
(Chair)

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