

## CHARDSTOCK PARISH COUNCIL

**Draft – yet to be approved**

### **Minutes of the Ordinary Council Meeting held on Wednesday 10th July 2024 – 7.00pm; meeting held in Chardstock Community Hall.**

Present: Cllrs P. Greer, (Chair), S. Hughes, I. Keam and M. Reeve (quorate).

Also Present: Cllr Duncan Mackinder, East Devon District Council, Yarty Ward.

In Attendance: Sally Freemantle (Clerk).

7.00pm	<p><b>The Chair welcomed all in attendance and outlined Fire Safety precautions.</b></p> <p><b>Public Forum</b></p> <p>i) No Police report received.</p> <p>ii) No P3 (footpath) report received.</p> <p>iii) a) Apologies were received from Cllr Iain Chubb, Devon County Council, Whimble and Blackdown division.</p> <p>b) Cllr. D Mackinder, East Devon District Council, Yarty Ward discussed the invitation to the Local Plan Member Working Party meeting where consideration would be given to site allocations in the new Local Plan. It was confirmed that Cllr Ian Keam would attend the meeting on behalf of Chardstock Parish Council. Duncan referred to the change of Government following the recent general election and the potential for revision of the National Planning Portfolio Framework.</p> <p>iv) There was one member of the public present who referred to the traffic calming in the parish and requested that the 20mph speed limit in the village be extended. It was explained by the Chair that the request submitted to Devon Highways last year to extend the 20mph speed limit had been rejected, but that the Parish Council would make further contact, citing the reasons outlined by the member of the public.</p> <p><i>7.29pm – The member of the public left the meeting and did not return.</i></p> <p><b>The Chair closed Public Forum session at 7.06pm.</b></p>
7.29pm	<b>Meeting Commences</b>
24/087 i)	<b>To note members of the Parish Council in attendance:</b> As listed above.
24/087 ii)	<b>To note and, if thought fit, to approve apologies for absence received:</b> <b>(LGA 1972 s.85(1))</b> Apologies for absence were received from Cllr F Eames (conflicting engagement). <b>Apologies for absence approved with the reason given.</b>
24/087 iii)	<b>To note members not present and to receive any other apologies for absence:</b> Apologies received from Cllr. Iain Chubb, Devon County Council, Whimble and Blackdown Division. <b>Noted.</b>
24/088	<b>Declarations of interest under the Code of Conduct:</b> <b>No declarations made at this time.</b>

*Continued overleaf*

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24/089	<p><b>To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of the Public Bodies (Admission to Meetings) Act 1960:</b> None.</p>
24/090	<p><b>To consider and, if thought fit, approve the minutes of the Ordinary Meeting of Chardstock Parish Council held on 12<sup>th</sup> June 2024:</b> Approval of the minutes of this Ordinary Meeting of the Parish Council were proposed by Cllr. Hughes, seconded by Cllr. Greer and RESOLVED. The minutes were signed as a true record of that meeting by the Chair.</p>
24/091	<p><b>i) Following the Casual Vacancy, and providing that East Devon District Council had not received a request for an election (by 8th July 2024) to consider the co-option of a Councillor onto the Parish Council (any applications received were forwarded to Councillors ahead of the meeting):</b> The Clerk advised that no applications for the Casual Vacancy had been received.</p> <p><b>ii) Should a Co-option take place, the new Councillor to sign the declaration of acceptance of office:</b> As the Clerk had advised that no applications for the Casual Vacancy had been received, this was not applicable.</p>
24/092	<p><b>Planning matters to be considered:</b></p> <p>a) i) <b>To consider planning applications received prior to agenda publication:</b> None advised.</p> <p>a) ii) <b>To consider planning applications received after agenda publication as per supplementary agenda circulated to all members:</b> None advised.</p> <p>b) <b>Determinations/Decisions advised by LPA:</b> None advised.</p> <p>c) <b>Tree Matters:</b> None advised.</p> <p>d) <b>Appeals lodged / in progress:</b> None advised.</p> <p>e) <b>Planning correspondence received:</b> None advised.</p> <p>f) <b>Ward planning applications to be considered at EDDC:</b> None advised.</p>
24/093	<p><b>Financial Matters to be considered:</b></p> <p>a) <b>To consider and if thought fit, to approve Council's Payments for June 2024:</b> RESOLVED that Council payments for June (£926.92) be approved.</p> <p>b) <b>To receive and note RFO report for June 2024:</b> Reports received and noted.</p> <p>c) <b>Questions to the RFO on accounts / financial reports:</b> None.</p> <p style="text-align: right;"><i>Continued</i></p>

Initial:

	<p><b>d) To note items of expenditure authorised under Chair/Clerk delegated authority:</b>  <b>(Financial Regulations May 20215.4.1 and Delegation Appendix).</b>  None.</p> <p><b>e) To consider payment of £200 to the Chardstock newsletter for printing (as included in budget):</b>  Proposed by Cllr. Hughes, seconded by Cllr. Reeve and <b>RESOLVED</b> that a payment of £200 be made to Chardstock newsletter for printing.</p> <p><b>f) As there is no meeting in August, to delegate approval of payments for August to the Clerk in consultation with the Chairman and two authorised signatories, providing that the information is noted by Council at the next Ordinary meeting:</b>  Proposed by Cllr. Hughes, seconded by Cllr. Greer and <b>RESOLVED</b> that approval of payments for August be delegated to the Clerk in consultation with the Chairman and two authorised signatories.</p>
	<p><b>Chardstock Parish Council Business to be considered:</b></p>
<p>24/094</p>	<p><b>“Matters of Council consideration may include public participation if so invited by Chair”</b></p> <p><b>a) To consider parish maintenance, highways and footpath (P3) matters:</b>  None received.</p> <p><b>b) To consider any matters pertaining to tree planting projects/initiatives in the parish:</b>  None received.</p> <p><b>c) To consider matters pertaining to ecology and climate action in the parish:</b>  None received; however, Cllr Keam thanked the Parish Council of behalf of the Eco Group for the litter pickers.</p> <p><b>d) To consider ongoing work on the Emergency Planning for parishes:</b>  A copy of the draft Emergency Plan was still awaited.</p> <p><b>e) To receive an update on the ongoing streetlighting consultation:</b>  None received.</p> <p><b>f) To consider information relating to The George Inn:</b>  None received; however, Cllr Mackinder explained that a report from the Conservation Officer was awaited.</p> <p><b>g) To consider an email regarding speeding in the village (circulated to Councillors):</b>  This item was discussed in public forum.  <b>RESOLVED</b> that a request be sent to Devon Highways regarding extension of the 20mph speed limit.</p> <p><b>h) To consider proposed Invitation to Tender for Lengthsman (to follow):</b>  <b>RESOLVED</b> that the Invitation to Tender be agreed with the addition of grounds maintenance and that notice of the opportunity be included in the Parish newsletter.</p> <p style="text-align: right;"><i>Continued overleaf</i></p>

	<p><b>i) To discuss Chardstock Play Park:</b> RESOLVED that a quote be obtained for the suggestion to create a sloping bank from the picnic area to the play area and that it be arranged for the weeds and brambles be cut back.</p> <p><b>j) To consider submission of articles to Parish Newsletter for the August/September 2024 edition:</b> RESOLVED (1) that the Casual Vacancy and Lengthsman opportunity be included in the August edition; and (2) that the availability of green waste skips be included in the September edition.</p>
24/095	<p><b>Other matters considered as urgent by presiding Chair for discussion only:</b> None.</p>
24/096	<p><b>Date of next meeting:</b> The next Ordinary Meeting of Chardstock Parish Council is scheduled for Wednesday 11<sup>th</sup> September 2024 at 7.00pm.</p>
24/097	<p><b>"It is proposed by the Chair that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item 24/089 above."</b> RESOLVED unanimously.  There were no confidential matters to be discussed.</p>
24/098	<p><b>Matters for discussion under Part Two (Confidential) business:</b> None</p>
	<p><b>With no further business to transact, the Chair closed the meeting at 8.15pm</b></p>

Minutes of the Ordinary Council Meeting held on Wednesday 10<sup>th</sup> July 2024 – 7.00pm; meeting held in Chardstock Community Hall.

**DRAFT - Yet to be approved**

Signed: \_\_\_\_\_ Date: 11<sup>th</sup> September 2024  
(Chair)

Initial: