

CHARDSTOCK PARISH COUNCIL

Minutes of the Ordinary Council Meeting held on Wednesday 13th March 2024 – 7.00pm; meeting held in Chardstock Community Hall.

Present: Cllrs C. Wilson (Chair), F. Eames, P. Greer, S. Hughes, M. Reeve and L. Sonnenberg (quorate).

Also Present: Cllr Duncan Mackinder, East Devon District Council, Yarty Ward.

In Attendance: Sally Freemantle (Clerk).

7.00pm	<p>The Chair welcomed all in attendance and outlined Fire Safety precautions.</p> <p>Public Forum</p> <p>i) No Police report received.</p> <p>ii) No P3 (footpath) report available however it was noted that the forms for the P3 grant application had been received from the footpath warden.</p> <p>iii) a) Apologies were received from Cllr Iain Chubb, Devon County Council, Whimple and Blackdown division.</p> <p style="padding-left: 40px;">b) Cllr. D Mackinder, East Devon District Council, Yarty Ward informed the Council that the Blackdown Hills Planning Group were working on a new plan which Councils within the Blackdown Hills area were welcome to comment on; and that the UK Shared Prosperity Fund was accepting applications for projects which would help to decarbonise communities.</p> <p>iv) There were no members of the public present.</p> <p>The Chair closed Public Forum session at 7.12pm.</p>
7.12pm	Meeting Commences
24/023 i)	<p>To note members of the Parish Council in attendance:</p> <p>As listed above.</p>
24/023 ii)	<p>To note and, if thought fit, to approve apologies for absence received: (LGA 1972 s.85(1))</p> <p>There were no apologies for absence as all Councillors were present.</p>
24/023 iii)	<p>To note members not present and to receive any other apologies for absence:</p> <p>Apologies received from Cllr. Iain Chubb, Devon County Council, Whimple and Blackdown Division. Noted.</p>
24/024	<p>Declarations of interest under the Code of Conduct:</p> <p>No declarations made.</p>
24/025	<p>To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>Staffing matters.</p> <p>Agreed.</p>
24/026	<p>To consider and, if thought fit, approve the minutes of the Ordinary Meeting of Chardstock Parish Council held on 13th February 2024:</p> <p>Approval of the minutes of this Ordinary Meeting of the Parish Council were</p> <p style="text-align: right;"><i>Continued overleaf</i></p>

Initial:

	<p>proposed by Cllr. Wilson, seconded by Cllr. Greer and RESOLVED unanimously. The minutes were signed as a true record of that meeting by the Chair.</p> <p>Matters arising from these minutes: <i>None.</i></p>
24/027	<p>Planning matters to be considered:</p> <p>a) i) To consider planning applications received prior to agenda publication: 24/0317/FUL Green Lane Farm Green Lane Chardstock EX13 7BL Single Storey Extension and new front porch. SUPPORT; proposed by Cllr Wilson, seconded by Cllr Greer. RESOLVED unanimously. 24/0355/VAR Thornfield Tytherleigh Devon EX137BG Removal of condition no.4 (Agricultural Occupancy Condition) from planning permission 83/P1768 – Change of Use to Agricultural Contractor’s Depot. Following approved 23/1793/CPE, the condition needs to be removed to allow the dwelling to be occupied as an unrestricted C3 dwelling. RESOLVED; (1) to request clarity on the reason for the application as it appears to be the same as the application submitted in September 2023; and (2) to delegate to the decision Clerk in consultation with Councillors following receipt of the clarification.</p> <p>a) ii) To consider planning applications received after agenda publication as per supplementary agenda circulated to all members: 24/0493/FUL Home Cottage Burr ridge Axminster EX13 7DF Two storey front extension; single storey side extension with pitched roof and porch to front of Home Cottage, Burr ridge, Axminster EX13 7DF (Resubmission of 21/1211/FUL). SUPPORT; proposed by Cllr Wilson, seconded by Cllr Reeves. RESOLVED unanimously.</p> <p>b) Determinations/Decisions advised by LPA: None advised.</p> <p>c) Tree Matters: 24/0463/TCA The Old Coach House Chardstock Devon EX13 7BY Eucalyptus – Crown reduction of between 1.5 – 2m. SUPPORT; proposed by Cllr Greer, seconded by Cllr Reeves. RESOLVED unanimously.</p> <p>d) Appeals lodged / in progress: None advised.</p> <p>e) Planning correspondence: None advised.</p> <p>f) Ward planning applications to be considered at EDDC: None advised.</p> <p>g) Planning consultations pending/in progress: None advised.</p>
24/028	<p>Financial Matters to be considered:</p> <p style="text-align: right;"><i>Continued overleaf</i></p>

	<p>a) To consider and if thought fit, to approve Council’s Payments for February 2024: RESOLVED that Council payments for February (£681.42) be approved.</p> <p>b) To receive and note RFO report for February 2024: Reports received and noted.</p> <p>c) Questions to the RFO on accounts / financial reports: None.</p> <p>d) To note items of expenditure authorised under Chair/Clerk delegated authority: (Financial Regulations May 20215.4.1 and Delegation Appendix). None.</p> <p>e) To consider, and if thought appropriate to delegate to RFO (Responsible Financial Officer) (in conjunction with Chair) authority to make all necessary payments in March 2024 to enable close-down of the Council’s End of Year (EOY) accounts; payments to be reported to Council in April. RESOLVED to approve.</p> <p>f) To consider and, if thought fit, to approve Council’s annual risk assessment review. RESOLVED to approve.</p> <p>f) To consider and, if thought fit, to approve Council’s Internal Financial Control Review for FY 23-24. RESOLVED to approve.</p>
	<p>Chardstock Parish Council Business to be considered:</p>
<p>24/029</p>	<p>“Matters of Council consideration may include public participation if so invited by Chair”</p> <p>a) To consider parish maintenance, highways and footpath (P3) matters: The Chair informed the Council that All Saints Parish Council resolved at the last Council meeting to purchase a VAS as sole owner instead of purchasing the sign jointly with Chardstock Parish Council. RESOLVED that the Chair contact All Saints Parish Council to ask why it has made this decision. The Chair informed the Council that a notice had been placed on Footpath 24 at the junction of Stockstyle Lane and Chill Pitts Lane. RESOLVED that the Chair and Cllr Mackinder endeavour to find out how the Parish Council can comment.</p> <p>b) To consider any matters pertaining to tree planting projects/initiatives in the parish: Following the information received by Michael Davis, Honorary Tree Warden, and the agreement by the Council at the February Council meeting, trees, stakes and cable ties had been purchased and would soon be delivered. RESOLVED that the update be noted.</p> <p style="text-align: right;"><i>Continued overleaf</i></p>

	<p>c) To consider matters pertaining to ecology and climate action in the parish: None received.</p> <p>d) To consider ongoing work on the Emergency Planning for parishes: It was noted that the grant application for £206 to set up a meeting in the Parish had been successful and discussion took place regarding a further grant which could be applied for from Devon Communities Together to assist with costs set up of materials. Consideration was also given to storage. RESOLVED (1) that the matter be noted; (2) that Cllr Sonnenberg set a date for a Parish Emergency Plan meeting (3) that Councillors continue to identify items required for the community to use should the Emergency Plan need to be actioned and inform the Clerk for inclusion in a second grant application.</p> <p>e) To receive an update on the ongoing streetlighting consultation: No further information. Noted.</p> <p>f) To consider information relating to The George Inn: The Chair informed the Council that Ian Cockburn, Chairman of the George Inn Continuity Group, had written to East Devon District Council with a Freedom of Information request regarding correspondence. Noted.</p> <p>g) To consider the provision of green waste skips for the community during April: RESOLVED that the skips be ordered for 12th – 15th April 2024 and that the provision be advertised in the April Parish newsletter.</p> <p>h) To consider submission of articles to Parish Newsletter for the April 2024 edition: RESOLVED that information regarding the green waste skips, the Emergency Plan meeting and Westbank Community Health and Care be included in the April edition of the newsletter.</p>
24/030	<p>Other matters considered as urgent by presiding Chair for discussion only: None.</p>
24/031	<p>Date of next meeting: Next Ordinary meeting of council scheduled for Wednesday 24th April 2024 7.00pm start time. The Annual Parish Meeting will take place on Wednesday 24th April at 7.30pm. Clerk: Please prepare agenda and publicise accordingly through usual channels.</p>
24/032	<p>"It is proposed by the Chair that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item 24/025 above." RESOLVED unanimously.</p> <p>There were no members of the public present.</p>

Initial:

	Clr Duncan Mackinder left the meeting at 8.32pm.
24/033	Matters for discussion under Part Two (Confidential) business: Staffing. RESOLVED that the Chair carry out the appraisal.
	With no further business to transact, the Chair closed the meeting at 8.34pm

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meeting held in Chardstock Community Hall.**

Signed: _____ Date: 24th April 2024
(Chair)

Initial: