

CHARDSTOCK PARISH COUNCIL

Minutes of the Ordinary Council Meeting held on Tuesday 13th February 2024 – 7.00pm; meeting held in Chardstock Community Hall.

Present: Cllrs C. Wilson (Chair), P. Greer and M.Reeves (quorate).

In Attendance: Sally Freemantle (Clerk)

7.00pm	<p>The Chair welcomed all in attendance and outlined Fire Safety precautions.</p> <p>Public Forum</p> <p>i) No Police report received. ii) No P3 (footpath) report available. iii) a) Apologies were received from Cllr Iain Chubb, Devon County Council, Whimble and Blackdown division. b) Apologies were received from Cllr. D Mackinder, East Devon District Council, Yarty Ward. iv) There were no members of the public present.</p> <p>There was no Public Forum</p>
7.12pm	<p>Meeting Commences</p>
24/012 i)	<p>To note members of the Parish Council in attendance: As listed above.</p>
24/012 ii)	<p>To note and, if thought fit, to approve apologies for absence received: (LGA 1972 s.85(1)) Apologies for absence were received from Cllr F Eames (unwell), S Hughes (unwell) and L. Sonnenberg (unwell). Apologies for absence approved with the reason given.</p>
24/012 iii)	<p>To note members not present and to receive any other apologies for absence: Apologies received from Cllr. Iain Chubb, Devon County Council, Whimble and Blackdown Division and Cllr. D Mackinder, East Devon District Council, Yarty Ward. Apologies were also received from Michael Davis, Honorary Tree Warden. Noted.</p>
24/013	<p>Declarations of interest under the Code of Conduct: No declarations made.</p>
24/014	<p>To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of the Public Bodies (Admission to Meetings) Act 1960: None.</p>
24/015	<p>To consider and, if thought fit, approve the minutes of the Ordinary Meeting of Chardstock Parish Council held on 10th January 2024: Approval of the minutes of this Ordinary Meeting of the Parish Council were</p> <p style="text-align: right;"><i>Continued overleaf</i></p>

Initial:

	<p>proposed by Cllr. Wilson, seconded by Cllr. Greer and RESOLVED unanimously. The minutes were signed as a true record of that meeting by the Chair.</p> <p>Matters arising from these minutes: None.</p>
24/016	<p>Planning matters to be considered:</p> <p>a) i) To consider planning applications received prior to agenda publication: None advised.</p> <p>a) ii) To consider planning applications received after agenda publication as per supplementary agenda circulated to all members: None received.</p> <p>b) Determinations/Decisions advised by LPA: None advised.</p> <p>c) Tree Matters: 24/0267/TCA St Andrews Church, Chardstock T1 Western Red Cedar: Crown raise lower foliage over graveyard in order to give approx. 1.5-2 metres clearance over headstones. A query was raised regarding the repetition of this application as this work to this tree had been included in application 23/2689/TCA which was supported by the Parish Council and Approved by East Devon District Council on 6th February 2024. SUPPORT; proposed by Cllr Wilson, seconded by Cllr Reeves. RESOLVED unanimously.</p> <p>d) Appeals lodged / in progress: None advised.</p> <p>e) Planning correspondence: None advised.</p> <p>f) Ward planning applications to be considered at EDDC: None advised.</p> <p>g) Planning consultations pending/in progress: None advised.</p>
24/017	<p>Financial Matters to be considered:</p> <p>a) To consider and if thought fit, to approve Council's Payments for January 2024: RESOLVED that Council payments for January (£6,639.35) be approved.</p> <p>b) To receive and note RFO report for January 2024: Reports received and noted.</p> <p>c) Questions to the RFO on accounts / financial reports: None.</p> <p style="text-align: right;"><i>Continued overleaf</i></p>

	<p>d) To note items of expenditure authorised under Chair/Clerk delegated authority: (Financial Regulations May 20215.4.1 and Delegation Appendix).</p> <p>None.</p>
	<p>Chardstock Parish Council Business to be considered:</p>
<p>24/018</p>	<p>“Matters of Council consideration may include public participation if so invited by Chair”</p> <p>a) To consider parish maintenance, highways and footpath (P3) matters: The Chair informed the Council that the pathway from Chard Street to Woodcock Way (footpath 30) was unpassable due to flooding. Work to relieve the flooding had been quantified and a local contractor asked to quote for the works. The quote received was £1,200 for parts and labour. RESOLVED (1) that the matter regarding the flooding on footpath be noted; (2) the Honorary Footpath (P3) Warden be consulted on the proposal; (3) that subject to approval of the Honorary Footpath (P3) Warden the quote from Ian Ellis for the work to the footpath be approved; and (4) that in light of the urgency to resolve the issue, Financial Regulations 2021 11 (h) be waived and the estimate be accepted.</p> <p>The Parish Clerk updated the Council on emails and correspondence received from a member of the public regarding verges along the A358. The County and District Councils had both been consulted on the issue and response from the County Council stated that there was no further action to be taken on this matter. RESOLVED that the Parish Clerk respond to the member of the public to explain that the matter had been referred to the District and County Councils and the response from the County Council (the Highway Authority) was that there was no further action to be taken.</p> <p>The Parish Clerk explained that the County Council would soon be in a position to install the pole for the Vehicle Activation Sign (VAS) in Westcombes. Agreement was therefore required for payment towards the VAS (£2,000) which would be shared with All Saints Parish Council who would also be considering contributing 50%. Agreement was also required to pay £400 for the supply and installation of the pole. RESOLVED that the £2,000 for 50% contribution to the Vehicle Activation Sign to be purchased jointly with All Saints Parish Council and £400 for the supply and installation of the pole in Chardstock Parish be approved.</p> <p>b) To consider any matters pertaining to tree planting projects/initiatives in the parish: Discussion took place regarding the proposal from Michael Davis, Honorary Tree Warden to purchase trees as suggested at the January meeting of the Parish Council. Michael Davis had been successful in securing two locations for tree planting in the village and it was confirmed that the maintenance of the trees, once planted, would become the responsibility of the landowner. The quote for the supply of trees was considered and agreed. RESOLVED (1) that the trees be purchased from Ashridge at a cost of £173.99 and the stakes and ties be purchased from Green-Tech at an estimated cost of £98.30; and (2) that the purchase of the trees be funded from the Tree Fund reserve.</p> <p style="text-align: right;"><i>Continued overleaf</i></p>

	<p>c) To consider matters pertaining to ecology and climate action in the parish: None received.</p> <p>d) To consider ongoing work on the Emergency Planning for parishes: Discussion took place regarding a grant which could be applied for from Devon Communities Together to assist with costs set up of the Emergency Plan and materials. RESOLVED (1) that the matter be noted; (2) that the Clerk apply for the initial grant, requesting £200 for costs associated with the set up of the Emergency Plan and (3) that Councillors identify items required for the community to use should the Emergency Plan need to be actioned and inform the Parish Clerk for inclusion in a second grant application.</p> <p>e) To receive an update on the ongoing streetlighting consultation: No further information. Noted.</p> <p>f) To consider information relating to The George Inn: The Chair informed the Council that Ian Cockburn, Chairman of the George Inn Continuity Group, had written to East Devon District Council to enquire as to the progress of the community's petition and had had his enquiry referred up to the head of planning; a response was awaited. Noted.</p> <p>g) To consider submission of articles to Parish Newsletter for the March 2024 edition: RESOLVED that information regarding being a Councillor be included in the March edition.</p>
24/019	<p>Other matters considered as urgent by presiding Chair for discussion only: None.</p>
24/020	<p>Date of next meeting: Next Ordinary meeting of council scheduled for Wednesday 13th March 2024 7.00pm start time. Clerk: Please prepare agenda and publicise accordingly through usual channels.</p>
24/021	<p>"It is proposed by the Chair that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item 24/014 above." RESOLVED: unanimously. There were no members of the public present.</p>
24/022	<p>Matters for discussion under Part Two (Confidential) business: None.</p>
	<p>With no further business to transact, the Chair closed the meeting at 8.32pm</p>

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Signed: _____ Date: 13th March 2024
(Chair)

Initial: