

## CHARDSTOCK PARISH COUNCIL

### Minutes of the Ordinary Council Meeting held on Wednesday 12<sup>th</sup> December 2023 – 7.00pm; meeting held in Chardstock Community Hall.

Present: Cllrs C. Wilson (Chair), S. Hughes, M. Reeve and S. Sonnenberg (quorate).

Also Present: Cllr Duncan Mackinder, East Devon District Council, Yarty Ward.

In Attendance: Sally Freemantle (Clerk)

7.00pm	<p><b>The Chair welcomed all in attendance and outlined Fire Safety precautions.</b></p> <p><b>Public Forum</b></p> <p>i) No Police report received. Michael Davis, the Honorary Tree Warden, sent his apologies.</p> <p>ii) No P3 (footpath) report available.</p> <p>iii) a) Apologies were received from Cllr Iain Chubb, Devon County Council, Whimble and Blackdown division. b) Cllr. D Mackinder, East Devon District Council, Yarty Ward stated that he would update the Council on the developments regarding The George Inn at the relevant agenda item.</p> <p>iv) There were no members of the Public present</p> <p><b>The Chair closed Public Forum session at 7.02pm.</b></p>
7.02pm	<b>Meeting Commences</b>
23/080 i)	<p><b>To note members of the Parish Council in attendance:</b> As listed above.</p>
23/080 ii)	<p><b>To note and, if thought fit, to approve apologies for absence received:</b> <b>(LGA 1972 s.85(1))</b> Apologies for absence were received from Cllr F Eames (personal reasons) and Cllr P Greer (personal reasons). <b>Apologies for absence approved with the reason given.</b></p>
23/080 iii)	<p><b>To note members not present and to receive any other apologies for absence:</b> Apologies received from Cllr. Iain Chubb, Devon County Council, Whimble and Blackdown Division. <b>Noted.</b></p>
23/081	<p><b>Declarations of interest under the Code of Conduct:</b> <b>No declarations made.</b></p>
23/082	<p><b>To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of the Public Bodies (Admission to Meetings) Act 1960:</b> <b>None.</b></p>
23/083	<p><b>To consider and, if thought fit, approve the minutes of the Ordinary Meeting of Chardstock Parish Council held on 15<sup>th</sup> November 2023:</b> <b>Approval of the minutes of this Ordinary Meeting of the Parish Council were proposed by Cllr. Wilson, seconded by Cllr. Hughes and RESOLVED unanimously.</b> The minutes were signed as a true record of that meeting by the</p>

Initial:

	<p>Chair.</p> <p><b>Matters arising from these minutes:</b> <i>None.</i></p>
23/084	<p><b>Planning matters to be considered:</b></p> <p><b>a) i) To consider planning applications received prior to agenda publication:</b> 23/2548/COU Ivy Green Farm Chardstock Devon EX13 7BY Change of use of existing annexe accommodation to enable dual use as either annexe and/or holiday accommodation. <b>OBJECT</b> with reference to comments made when the initial (retrospective) application was made in 2021 and due to the contradiction of Chardstock Neighbourhood Plan (particularly CPNP 1(a)) as it places additional stress on the infrastructure of the parish; proposed by Cllr Wilson, seconded by Cllr Hughes. <b>RESOLVED</b> unanimously.</p> <p><b>a) ii) To consider planning applications received after agenda publication as per supplementary agenda circulated to all members:</b> None received.</p> <p><b>b) Determinations/Decisions advised by LPA:</b> None advised.</p> <p><b>c) Tree Matters:</b> None advised.</p> <p><b>d) Appeals lodged / in progress:</b> None advised.</p> <p><b>e) Planning correspondence:</b> None advised.</p> <p><b>f) Ward planning applications to be considered at EDDC:</b> None advised.</p> <p><b>g) Planning consultations pending/in progress:</b> None advised.</p>
23/085	<p><b>Financial Matters to be considered:</b></p> <p><b>a) To consider and if thought fit, to approve Council's Payments for November 2023:</b> <b>RESOLVED</b> that Council payments for November (£2,358.44) be approved.</p> <p><b>b) To receive and note RFO report for November 2023:</b> Reports received and noted.</p> <p><b>c) Questions to the RFO on accounts / financial reports:</b> None.</p> <p style="text-align: right;"><i>Continued overleaf</i></p>

	<p><b>d) To note items of expenditure authorised under Chair/Clerk delegated authority:</b>  <b>(Financial Regulations May 20215.4.1 and Delegation Appendix).</b>  None.</p> <p><b>e) To consider and approve payment of December accounts on or around 20<sup>th</sup> December prior to Christmas closedown period:</b>  <b>RESOLVED</b> that the payments of accounts for December takes place prior to the closedown period.</p> <p><b>f) To consider the ICO Data Protection Fee (required under General Data Protection Regulation (GDPR) and the Data Protection Act 2018)</b>  <b>RESOLVED</b> that the ICO payment be made via Direct Debit.</p> <p><b>g) To consider applications for grant funding.</b>  <b>RESOLVED</b> that the organisations which contacted the Parish Council for funding be sent the grant application form and policy.</p> <p><b>h) To consider the budget for the financial year 2024-2025</b>  Proposed by Cllr Wilson, seconded by Cllr Sonnenberg and <b>RESOLVED</b> unanimously (1) that the 2024-2025 budget be set at £40,705; and (2) that the precept of £31,715 be agreed.</p>
	<p><b>Chardstock Parish Council Business to be considered:</b></p>
<p>23/086</p>	<p><b>“Matters of Council consideration may include public participation if so invited by Chair”</b></p> <p><b>a) To consider parish maintenance, highways and footpath (P3) matters:</b>  Discussion took place regarding the VAS device and the potential for it to be placed on the poles on the A358.  <b>RESOLVED</b> (1) that the matter be noted; and (2) that the possibility of the VAS device being placed on the poles on the A358 be investigated.</p> <p><b>b) To consider any matters pertaining to tree planting projects/initiatives in the parish:</b>  Due to the absence of the Honorary Tree Warden the matter was deferred to the next meeting of the Council.</p> <p><b>c) To consider matters pertaining to ecology and climate action in the parish:</b>  None received.</p> <p><b>d) To consider ongoing work on the Emergency Planning for parishes:</b>  Cllr Sonnenberg explained that revisions have been made to the Emergency Plan which would be reviewed by Cllrs Hughes and Greer and sent to all Councillors.  <b>Noted.</b></p> <p style="text-align: right;"><i>Continued overleaf</i></p>

	<p><b>e) To receive an update on the ongoing streetlighting consultation:</b> No response had been received from the street lighting department. <b>Noted.</b></p> <p><b>f) To consider information relating to The George Inn:</b> Cllr Mackinder explained that he had addressed the East Devon District Council meeting regarding the George Inn. It was suggested that given the historic interest of the Grade II* listed building it would be appropriate for the George Inn Continuity Group to contact Historic England about the condition of the building. <b>Noted.</b></p> <p><b>g) To consider submission of articles to Parish Newsletter for the January 2024 edition:</b> <b>RESOLVED</b> that information about revising the Neighbourhood Plan be added to the January newsletter.</p>
23/087	<p><b>Other matters considered as urgent by presiding Chair for discussion only:</b> None.</p>
23/088	<p><b>Date of next meeting:</b> Next Ordinary meeting of council scheduled for 10<sup>th</sup> January 2024 7.00pm start time. Clerk: Please prepare agenda and publicise accordingly through usual channels.</p>
23/089	<p><b>"It is proposed by the Chair that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item 23/082 above."</b> <b>RESOLVED: unanimously.</b></p> <p>There were no members of the public present.</p>
23/090	<p><b>Matters for discussion under Part Two (Confidential) business:</b> None.</p>
	<p><b>With no further business to transact, the Chair closed the meeting at 8.30pm</b></p>

**Minutes of the Ordinary Council Meeting held on Wednesday 12<sup>th</sup> December 2023 – 7.00pm;  
meeting held in Chardstock Community Hall.**

Signed: \_\_\_\_\_ Date: 10<sup>th</sup> January 2024  
(Chair)

Initial: