

## CHARDSTOCK PARISH COUNCIL

### Minutes of the Ordinary Council Meeting held on Wednesday 11th October 2023 – 7.00pm; meeting held in Chardstock Community Hall.

Present: Cllrs C. Wilson (Chair), P. Greer, S. Hughes, M. Reeve and S. Sonnenberg (quorate).

In Attendance: Sally Freemantle (Clerk)

Two members of the public (including the Honorary Tree Warden) were also present.

	<p><b>The Chair welcomed all in attendance and outlined Fire Safety precautions.</b></p> <p><b>7.00pm: Public Forum</b></p> <p>i) No Police report received.</p> <p>The Honorary Tree Warden, Michael Davis explained that response to suggestions for a community orchard had been received and suggestions were made by Councillors, including inclusion of the initiative in the parish newsletter. It was reported that the available funds in the tree reserve could be used to plant more trees and the Honorary Tree Warden stated that he would endeavour to seek match grant funding. The Honorary Tree Warden also said that he would look at the Jubilee Oak and report his findings back to the Council.</p> <p>ii) No P3 (footpath) report available.</p> <p>iii) a) Apologies were received from Cllr Iain Chubb, Devon County Council, Whimple.</p> <p style="padding-left: 40px;">b) Apologies were received from Cllr. D Mackinder, East Devon District Council, Yarty Ward.</p> <p>iv) There were no representations or questions from members of the public.</p> <p><b>The Chair closed Public Forum session at 7.20pm.</b></p>
7.20pm	<i>The Honorary Tree Warden, Michael Davis left the meeting and did not return.</i>
7.20pm	<b>Meeting Commences</b>
23/058 i)	<b>To note members of the Parish Council in attendance:</b> As listed above.
23/058 ii)	<b>To note and, if thought fit, to approve apologies for absence received:</b> <b>(LGA 1972 s.85(1))</b> Apologies for absence were received from Cllr F. Eames (work commitments). <b>Apologies for absence approved with the reason given.</b>
23/058 iii)	<b>To note members not present and to receive any other apologies for absence:</b> Apologies received from Cllr. Iain Chubb, Devon County Council, Whimple and Blackdown Division and Cllr. D Mackinder, East Devon District Council, Yarty Ward. <b>Noted.</b>
23/059	<b>Declarations of interest under the Code of Conduct:</b> No declarations made.
23/060	<b>To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of the</b>

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	<p><b>Public Bodies (Admission to Meetings) Act 1960:</b> None proposed.</p>
23/061	<p><b>To consider and, if thought fit, approve the minutes of the Ordinary Meeting of Chardstock Parish Council held on 13<sup>th</sup> September 2023:</b> <i>Approval of the minutes of this Ordinary Meeting of the Parish Council were proposed by Cllr. Greer, seconded by Cllr. Hughes. Resolved.</i> The minutes were signed as a true record of that meeting by the Chair.</p> <p><b>Matters arising from these minutes:</b> <i>None.</i></p>
23/062	<p><b>Planning matters to be considered:</b></p> <p><b>a) i) To consider planning applications received prior to agenda publication:</b> 23/2095/OHL Land At Pinneys Cottage Chardstock Axminster EX13 7BW There are currently two poles sited in close proximity together in Chardstock, Axminster, EX13 7BW. We wish to reverse the format of the poles, the Current 'H' pole being changed to a single pole and the current single pole changed to a 'H' pole. These works are necessary due to access issues to the poles during fault and maintenance conditions. <b>NOTED</b> 23/1942/LBC Canterbury Cottage Chardstock EX13 7DE Removal of all kitchen furniture and re-purposing of room to a study. Create doorway in north/west wall with steps to allow access to proposed new link/extension, minor staircase alterations, relocation of bathroom door and window. <b>SUPPORT proposed by Cllr Wilson, seconded by Cllr Hughes. Resolved unanimously.</b> 23/1941/FUL Canterbury Cottage Chardstock EX13 7DE Proposed single storey extension with link on north/west elevation, external groundworks altering outside steps. <b>SUPPORT proposed by Cllr Wilson, seconded by Cllr Hughes. Resolved unanimously.</b></p> <p><b>a) ii) To consider planning applications received after agenda publication as per supplementary agenda circulated to all members.</b> None received.</p> <p><b>b) Determinations/Decisions advised by LPA:</b> None advised.</p> <p><b>c) Tree Matters:</b> None advised.</p> <p><b>d) Appeals lodged / in progress:</b> None advised.</p> <p><b>e) Planning correspondence:</b> None received.</p> <p><b>f) Ward planning applications to be considered at EDDC:</b> None advised.</p> <p><b>g) Planning consultations pending/in progress:</b> None advised.</p>

23/063	<p><b>Financial Matters to be considered:</b></p> <p>a) To consider and if thought fit, to approve Council’s Payments for June July and August and September 2023. Council payments for June, July, August and September were approved.</p> <p>b) To receive and note RFO report for September 2023 Due to unavailability of the report, it was agreed that the report be deferred to the next meeting of the Council.</p> <p>c) Questions to the RFO on accounts / financial reports None.</p> <p>d) To note items of expenditure authorised under Chair/Clerk delegated authority <b>(Financial Regulations May 20215.4.1 and Delegation Appendix).</b> None.</p> <p>e) To note receipt of the Notice of Conclusion of Audit and External Auditor’s Report and Certificate FY 2022/23 That the Notice of Conclusion of Audit and External Auditor’s Report and Certificate FY 2022/23 and publication of both on the Parish Council website and on the Parish noticeboards for the statutory period (30<sup>th</sup> September for a minimum of 14 days) be noted.</p>
	<p><b>Chardstock Parish Council Business to be considered:</b></p>
7.40pm	<p><i>Paul Spearing, Chairman of Chardstock ECO Group joined the meeting.</i></p>
23/064	<p><b>“Matters of Council consideration may include public participation if so invited by Chair”</b></p> <p><b>a) To consider matters relating to roadworks in the Parish</b> Discussion took place regarding the pole for the Vehicle Activation Sign and the potential locations for the installation of the sign. Discussion also took place about who might be able to install the sign. Discussion also took place regarding a pile of detritus which needed clearing and it was agreed to request that it be cleared by Parsons Rural Services. <b>(1) Noted; and (2) agreed that the work required be carried out by Parsons Rural Services.</b></p> <p><b>b) To consider any matters pertaining to tree planting projects/initiatives in the parish:</b> It was noted that the report has been received by the Honorary Tree Warden before the commencement of the meeting. <b>Noted.</b></p> <p><b>c) To consider matters pertaining to ecology and climate action in the parish:</b> The Chair of Chardstock ECO group provided the following report:</p> <ul style="list-style-type: none"> <li>• The Blackdown Hills Parish Network Steering Group would be issuing a quarterly newsletter</li> <li>• The Steering Group has engaged with 36 Parish Councils</li> <li>• Guides were being written for Heavy Goods Vehicles</li> </ul> <p style="text-align: right;"><i>Continued overleaf</i></p>

- Endeavours were being made to install full fibre broadband into all parishes
- Uber had been contacted with a view to the service being made available to residents
- The AONB design guides were being re-written and updated
- Feedback had been provided on the National Planning Policy Framework (NPPF) and this was being considered by the House of Lords
- Work was being carried out into investigating installation of electric vehicle charging points
- The Environment Agency was suffering with funding due to resources being used in in flood defence so work on water quality and riverfly monitoring had been carried out
- Paul Spearing had been trained to use the thermal imaging camera and Cllr Hughes asked how she could receive her training – Paul would arrange
- The Kit Brook Restoration Group would like to do a presentation to the Parish Council – this would take place immediately before the next Parish Council meeting on 15<sup>th</sup> November at 6.30pm
- A “Wilder Community Award” would be presented to the Steering Group by Devon Wildlife Trust on 19<sup>th</sup> October and Councillors were invited to attend

Noted.

**d) To consider feedback from the Emergency Planning for parishes meeting:**

Cllrs Greer, Hughes and Sonnenberg reported back on the meeting, with the main emphasis being on identifying risk areas in the parish and vulnerable residents. Means of contact was discussed and it was reported that the plan could assist in the application for funding to assist with necessary equipment such as communication devices and high vis jackets.

It was agreed that Cllrs, Greer, Hughes and Sonnenberg would meet to discuss the matter further.

**e) To receive an update on the ongoing streetlighting consultation:**

It was reported that new LED lighting had been installed in the village and suggested that feedback from the community be requested via the Parish Newsletter.

Resolved to note the information and request feedback from the community via the newsletter.

**f) To consider information relating to The George Inn:**

The George Continuity Group had arranged a date to hand over the petition to East Devon District Council on 20<sup>th</sup> October outside the George.

Resolved to note the information and for Councillors to attend if possible.

**g) To consider matters relating to the war memorial:**

The Chair explained that work was required on the war memorial to add a pathway from the road to the memorial and loose stones to cover the area surrounding it. The flag pole also required installation. A quote had been received from the contractor identified at the last meeting of £1,500 to carry out the required works.

Resolved to request that Ian Ellis carry out the work required in accordance with the quote submitted.

**h) To consider the invitation to the Code of Conduct training on 16<sup>th</sup> October at 6pm.:**

Resolved that Cllr Hughes attend the training.

*Continued overleaf*

	<p><b>i) To consider matters relating to WiFi in Chardstock Community Hall:</b> The Parish Clerk explained the proposed plan of £23.95 per month for a 24 month contract. Resolved that the matter be delegated to the Parish Clerk to arrange for the Broadband supplier be changed to BT using the “essential” package at £23.95 per month, and that if deemed necessary, a BT engineer be requested to install the new router.</p> <p><b>j) To consider submission of articles to Parish Newsletter for the November 2023 edition:</b> Resolved that information about the proposed Emergency Plan (Cllr Sonnenberg), feedback on LED lighting (Cllr Wilson) and tree planting (Honorary Tree Warden) be added to the November newsletter.</p>
23/065	<p><b>Other matters considered as urgent by presiding Chair for discussion only:</b> The Chairman explained that she had been approached regarding the purchase of a defibrillator for the lychgate. Following discussion, no further action required.</p>
23/066	<p><b>Date of next meeting:</b> Next Ordinary meeting of council scheduled for 15<sup>th</sup> November 2023 7.00pm start time. Please note a presentation by Kit Brook Restoration will commence at 6.30pm. Clerk: Please prepare agenda and publicise accordingly through usual channels.</p>
23/067	<p><b>"It is proposed by the Chair that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item 23/016 above."</b> Confidential session was not required.</p>
23/068	<p><b>Matters for discussion under Part Two (Confidential) business:</b> None</p>
	<p><b>With no further business to transact, the Chair closed the meeting at 9.05pm</b></p>

**Minutes of the Ordinary Council Meeting held on Wednesday 11<sup>th</sup> October 2023 – 7.00pm;  
meeting held in Chardstock Community Hall.**

Signed: \_\_\_\_\_ Date: 15<sup>th</sup> November 2023  
(Chair)

Initial: