

Chardstock Parish Council

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I hereby give notice of the Ordinary Meeting of the Parish Council to be held in person on **WEDNESDAY 15th November 2023 at 7.00pm** to which you are summoned to attend so that you may deal with the business as shown on the attached agenda. This meeting will held at the Chardstock Community Hall (Committee room).

SALLY FREEMANTLE, PROPER OFFICER dated 9th November 2023

Signed:



<p><i>All council meetings are open to members of the public and the press.</i> (Public Bodies[Admission to Meetings] Act 1960) ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC (see below)</p>
<p>At 6.30pm, before the meeting commences, there will be a presentation by Kit Brook Restoration</p>
<p>Chair will outline fire exits and regulations and Coronavirus & hygiene precautions.</p>
<p>Public Forum (at Chair's discretion):</p> <ul style="list-style-type: none">i) Reports from Honorary Representatives <i>(including Police Report if available)</i>ii) Report to Council on Public Rights of Way matters.iii) Reports from County and District Councillors<ul style="list-style-type: none">a) <i>Cllr. Iain Chubb, Devon County Council, Whimble and Blackdown division</i>b) <i>Cllr. Duncan Mackinder, East Devon District Council, Yarty ward</i>iv) Public representations and questions to Council <p>Limited to 3 minutes per person, 15 minutes maximum duration at Chair's discretion. Council may choose to provide written answers to any questions raised.</p> <p>This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate during the meeting by asking questions, highlighting matters of concern or making representations regarding Chardstock parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.</p> <p>Members of the public are asked to give their name and address before speaking.</p>

- 23/069
- i) To note members of the Parish Council in attendance.
 - ii) To receive apologies for absence and to approve reasons given. (LGA 1972 S.85 (1))
 - iii) To note any members not otherwise accounted for and to receive any other apologies for absence.

- 23/070 **To receive any declarations of interest relating to items outlined in this agenda.**
(this does not preclude the duty to declare further interests during the meeting as applicable)
- 23/071 **To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960**
- 23/072 **To consider and, if so agreed, approve the minutes of:**
 The Ordinary Meeting of Chardstock Parish Council held 11th October 2023 as previously circulated to members.
And to consider any matters arising from those minutes.
- 23/073 **Planning Matters to be considered:**
- a)i) To consider planning applications received prior to agenda publication
23/2023/FUL Earlys Garage Chardstock Devon EX13 7BW
Erect 3.6m length of railings around concrete parking slab on the west elevation
 - a)ii) To consider planning applications received after agenda publication as per supplementary agenda circulated to members and published online.
To be advised.
 - b) LPA determinations/decisions advised:
None advised to the Council
** Indicates decision was contrary to resolved position of the Parish Council*
 - c) Tree (Planning) Matters:
None advised to the Council
 - d) Appeals lodged / in progress:
APP/U1105/W/23/3321677 Tytherleigh Bathrooms and Farm Shop
Country West Trading Estate, Tytherleigh, Axminster, EX13 7BE
Construction of 5 no. dwellings, means of access and associated works
 - e) Planning correspondence received:
Local Plan and Neighbourhood Plan Survey received from East Devon District Council
 - f) Planning applications to be considered at forthcoming EDDC Planning Committee meetings:
None advised to the Council
 - g) Planning Consultations pending/in progress; to approve response on behalf of Parish Council: including any update on ongoing EDDC Local Plan Review (pertaining to Chardstock parish).
None advised to the Council
- 23/074 **Financial Matters (RFO to present):**
- a) To consider and, if thought fit, to approve Council's Payments for October 2023
 - b) To receive and note RFO report for October 2023
 - c) Questions to the RFO in relation to reports circulated to members
 - d) To consider items of expenditure authorised in under Chair's/Clerk's delegated authority (Financial Regulations May 2021 5.4.1 and Delegation Appendix)
 - e) To note and consider the newly agreed pay rates (notification received from NALC)
 - f) To consider the budget for Financial Year 2024-2025

23/075 **Proposals / Motions / Business to be considered:**

Action BY:

"Matters of Council consideration may include public participation if so invited by Chair"

- a) To consider matters relating to roadworks in the Parish and a letter from a resident regarding verges
- b) To consider any matters pertaining to tree planting projects/initiatives in the parish
(Chair to invite Hon. Tree Warden, Michael Davis, to present a report to the Council)
- c) To consider matters pertaining to ecology and climate action in the parish
- d) To consider ongoing work on the Emergency Planning for parishes
- e) To receive an update on the ongoing streetlighting consultation
- f) To consider information relating to The George Inn
- g) To consider the invitation to the Code of Conduct training on 30th November at 6pm
- h) To note receipt of the Play Area Inspection Report and consider actions required
- i) To consider submission of articles to Parish Newsletter for the December 2023 edition

23/076 **Other matters considered as urgent by presiding Chair for discussion only**

23/077 **Date and Time of next Ordinary meeting:**

Wednesday 13th December 2023 - 7.00pm at the Community Hall

23/078

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item 23/071 above.

This part of the meeting would not be open to the public or press. Members will consider matters, previously approved above, as confidential business in accordance with the legislation set out in the preceding paragraph.

23/079 **Matters to be considered in committee session:**

To consider any business determined as confidential (see 23/071 above)

To consider matters pertaining to staffing and pay

Thereafter, with no further business to consider, the Chair will close the meeting.

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Chair, or Clerk, know that you plan to film or record so that the necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public