

CHARDSTOCK PARISH COUNCIL

Minutes of the Ordinary Council Meeting held on Wednesday 13th September 2023 – 7.00pm; meeting held in Chardstock Community Hall.

Present: Cllrs C. Wilson (Chair), F. Eames, P. Greer, S. Hughes, and S. Sonnenberg (quorate).

In Attendance: Sally Freemantle (Clerk)

One member of the public was also present.

	<p>The Chair welcomed all in attendance and outlined Fire Safety precautions.</p> <p>7.05pm: Public Forum</p> <p>i) No Police report received.</p> <p>ii) No P3 (footpath) report available.</p> <p>iii) a) Apologies from Cllr Iain Chubb, Devon County Council, Whimple and Blackdown Division.</p> <p>b) Cllr. D Mackinder, East Devon District Council, Yarty Ward was present and introduced Cllr D Lazaar from Membury Parish Council</p> <p>iv) Cllr D Lazar from Membury Parish Council explained that Membury Parish Council was in the process of looking at an Emergency Plan and invited members of Chardstock Parish Council to a meeting at Membury on Monday 18th September to discuss how neighbouring parishes could share ideas and potentially work in collaboration.</p> <p>The Chair closed Public Forum session at 7.16pm.</p>
7.16pm	Meeting Commences
23/047 i)	To note members of the Parish Council in attendance: As listed above.
23/047 ii)	To note and, if thought fit, to approve apologies for absence received: (LGA 1972 s.85(1)) Apologies for absence were received from Cllr M Reeves (unwell). Apologies for absence approved with the reason given.
23/047 iii)	To note members not present and to receive any other apologies for absence: Apologies received from Cllr. Iain Chubb, Devon County Council, Whimple and Blackdown Division and Michael Davis CPC Hon.Tree Warden. Noted.
23/048	Declarations of interest under the Code of Conduct: No declarations made.
23/049	To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of the Public Bodies (Admission to Meetings) Act 1960: None proposed.

Initial:

23/050	<p>To consider and, if thought fit, approve the minutes of the Ordinary Meeting of Chardstock Parish Council held on 12th July 2023: Approval of the minutes of this Ordinary Meeting of the Parish Council were proposed by Cllr. Greer, seconded by Cllr. Hughes. Resolved. The minutes were signed as a true record of that meeting by the Chair.</p> <p>Matters arising from these minutes: <i>None.</i></p>
23/051	<p>Planning matters to be considered:</p> <p>a) i) To consider planning applications received prior to agenda publication: 23/1793/CPE - Thornfield, Tytherleigh, EX13 7BG Certificate of Lawful Development for use of dwelling in breach of occupancy condition (agricultural). SUPPORT proposed by Cllr Greer, seconded by Cllr Hughes. Resolved unanimously. 23/1708/FUL Country West Trading Estate, Tytherleigh EX13 7BE Retrospective siting of a shipping container (for use as food and drink preparation area) and construction of adjacent seating/dining area, and proposed enlargement and alterations to entrance to main building. SUPPORT proposed by Cllr Greer, seconded by Cllr Hughes. Resolved unanimously.</p> <p>a) ii) To consider planning applications received after agenda publication as per supplementary agenda circulated to all members. 23/1636/FUL - Dirks Garden Birchill Axminster EX13 7LF Construction of 2 storey rear extension, replacement of single storey link extension on North Elevation and raising of chimney. 23/1637/LBC - Dirks Garden Birchill Devon EX13 7LF Construction of 2 storey rear extension, replacement of single storey link extension on North Elevation and raising of chimney. Rethatching of main house and outbuilding, internal and external alterations and repairs, and replacement of all windows. SUPPORT proposed by Cllr Greer, seconded by Cllr Hughes. Resolved unanimously.</p> <p>b) Determinations/Decisions advised by LPA: 23/0828/FUL - The Applegarth, Chardstock, Devon, EX13 7BT Proposed single storey side extension. Approved It was noted that the decision was contrary to the resolved position of the Parish Council and disappointment was expressed that the response of the Parish Council which had been considered in accordance with the Neighbourhood Plan had not been taken into account.</p> <p>c) Tree Matters: None advised.</p> <p>d) Appeals lodged / in progress: None advised.</p> <p>e) Planning correspondence: None received.</p> <p>f) Ward planning applications to be considered at EDDC: None advised.</p> <p>g) Planning consultations pending/in progress: None advised.</p>

<p>23/052</p>	<p>Financial Matters to be considered:</p> <p>a) To consider and if thought fit, to approve Council’s Payments for July and August 2023</p> <p>b) To receive and note RFO report for July and August 2023</p> <p>c) Questions to the RFO on accounts / financial reports</p> <p>d) To note items of expenditure authorised under Chair/Clerk delegated authority (Financial Regulations May 20215.4.1 and Delegation Appendix). Due to unavailability of reports, it was agreed that all financial matters be deferred to the next meeting of the Council.</p> <p>e) To agree cheque signatories for the Council bank account It was agreed to arrange for all Councillors to be cheque signatories.</p>
	<p>Chardstock Parish Council Business to be considered:</p>
<p>23/053</p>	<p>“Matters of Council consideration may include public participation if so invited by Chair”</p> <p>a) Blackdown Hills Parish Network, Hunt the Heat: Cllr Daniel Lazar from Membury Parish Council explained that thanks to a generous grant from the AONB, the Blackdown Hills Parish Network (BHPN) had purchased a Flir C5 Thermal Imaging Camera which is available to all Parish Councils in the AONB to borrow. This will enable a nominated representative to carry out simple heat loss surveys for parishioners of their properties. Images will indicate where heat loss is most serious and show where quick wins can be gained. After a survey is completed, the householder will be signposted to organisations who can offer advice (note: recommending specific companies or organisations will not be recommended). As Chardstock is a member of the BHPN there is no charge for participation in this initiative, but the Parish Council will have to ensure that the camera is insured for the duration of the loan (£3). It was proposed by Chair, seconded by Cllr Hughes and resolved unanimously to (1) welcome this initiative at the appropriate time; (2) Cllr Hughes asked to be trained in the usage of the equipment, and Paul Spearing had also offered to be trained; (3) that the cost of insurance of £3 be approved; and (4) that “Hunt the Heat” be included in an appropriate edition of the Parish newsletter.</p> <p>b) To consider any matters pertaining to tree planting projects/initiatives in the parish: In the absence of the Honorary Tree Warden, this agenda item was deferred by the Chair to the next ordinary meeting of the Parish Council. Agreed</p> <p>c) To consider matters pertaining to ecology and climate action in the parish: In the absence of the Chair of Chardstock ECO group, this agenda item was deferred by the Chair to the next ordinary meeting of the Parish Council. Agreed</p> <p><i>Continued overleaf</i></p>

	<p>d) To consider an invitation to a meeting regarding Emergency Planning for parishes 18th October 2023 at 6.30pm at Membury Village Hall: Cllr Lazaar was thanked for the invitation. <i>It was agreed that Cllrs Eames, Greer, Hughes and Sonnenberg attend the meeting.</i></p> <p>e) To receive an update on the ongoing streetlighting consultation: A response from County Highways was still awaited, however the Chair explained that a neighbouring parish which was soon to have LED lighting had received a positive response to the lights being turned off at an appropriate time. <i>Resolved to note the information and await the update for Chardstock.</i></p> <p>f) To consider information relating to The George Inn: Discussion took place regarding the current situation and it was understood that a visit from the Conservation Officer (EDDC) was awaited. <i>Resolved to note the information.</i></p> <p>g) To consider matters relating to the war memorial: The Chair explained that work was required on the war memorial to add a pathway from the road to the memorial and loose stones to cover the area surrounding it. The flag pole also required installation. <i>Resolved to request that Ian Ellis carry out the work required.</i></p> <p><i>8.24pm: Cllr Mackinder and one member of the public left the meeting and did not return.</i></p> <p>h) To consider matters relating to the lengthsman: <i>Resolved that an alternative quote for the grass cutting to the play area be sought.</i></p> <p>i) To consider matters relating to WiFi in Chardstock Community Hall: <i>Resolved that, if possible, the WiFi supplier be changed to BT using the “essential” package.</i></p> <p>j) To consider submission of articles to Parish Newsletter for the August 2023 edition: <i>Resolved that information about the skips be added to the October newsletter and “Hunt the Heat” be added to the November newsletter.</i></p>
23/054	<p>Other matters considered as urgent by presiding Chair for discussion only: None</p>
23/055	<p>Date of next meeting: Next Ordinary meeting of council scheduled for 11th October 2023 7.00pm start time. Clerk: Please prepare agenda and publicise accordingly through usual channels.</p>
23/056	<p>"It is proposed by the Chair that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed</p>

	in confidential session, as per agenda item 23/016 above." Confidential session was not required.
23/057	Matters for discussion under Part Two (Confidential) business: None
	With no further business to transact, the Chair closed the meeting at 8.54pm

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meeting held in Chardstock Community Hall.**

Signed: _____ Date: 11th October 2023
(Chair)

Initial: