

## CHARDSTOCK PARISH COUNCIL

### Minutes of the Ordinary Council Meeting held on Wednesday 14th June 2023 – 7.00pm; meeting held in Chardstock Community Hall.

Present: Cllrs. P. Greer (In the Chair), F. Eames (from 7.12pm), S. Hughes and M. Reeve (quorate).

In Attendance: Sally Freemantle (Clerk), Paul Hayward (Locum Clerk)

Two members of the public were also present.

	<p><b>The Chair welcomed all in attendance and outlined Fire Safety precautions.</b></p> <p><b>7pm: Public Forum</b></p> <p>i) No Police report received.  ii) No P3 (footpath) report available.  iii) Apologies from Cllr. D Mackinder, East Devon District Council, Yarty Ward  iv) Two members of the public present spoke regarding planning application no. 23/0828/FUL - Applegarth, Chardstock, EX13 7BT, raising concerns regarding the size and scale of the extension, the impact on the hedgerow which forms a mutual boundary, and the inclusion of the property within the Area of Outstanding Natural Beauty (AONB). The Locum Clerk confirmed that the property is within the AONB</p> <p><i>(Cllr F Eames arrived at the meeting at 7.12pm)</i></p> <p><b>The Chair closed Public Forum session at 7.15pm.</b></p>
7.15pm	<b>Meeting Commences</b>
23/025 i)	<b>To note members of the Parish Council in attendance:</b> As listed above.
23/025 ii)	<b>To note and, if thought fit, to approve apologies for absence received:</b> <b>(LGA 1972 s.85(1))</b> Cllr. C. Wilson was absent due to illness. Cllr. L. Sonnenburg was absent due to conflicting engagement. Chair proposed acceptance of these apologies and that the absences be approved. Seconded Cllr. Eames. Resolved unanimously.
23/025 iii)	<b>To note members not present and to receive any other apologies for absence:</b> Apologies received from Cllr. D Mackinder, East Devon District Council, Yarty Ward. Noted.
23/026	<b>Declarations of interest under the Code of Conduct:</b> No declarations made.
23/027	<b>To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of the Public Bodies (Admission to Meetings) Act 1960:</b> None proposed.  <i>Continued overleaf</i>

23/028	<p><b>To consider and, if thought fit, approve the minutes of the Annual Meeting of Chardstock Parish Council held on 17<sup>th</sup> May 2023:</b>  <b>Approval of the minutes of this Annual Meeting were proposed by the Chair, seconded by Cllr. Reeve. Resolved. (Cllr Eames abstained).</b>  The minutes will be signed as a true record of that meeting by the Chair.</p> <p><b>Matters arising from these minutes:</b>  <i>None.</i></p>
23/029	<p><b>Planning matters to be considered:</b></p> <p><b>a) i) To consider planning applications received prior to agenda publication:</b>  28/0828/FUL – Applegarth, Chardstock, EX13 7BT, proposed single storey side extension.</p> <p><b>It was proposed by the Chair, seconded by Cllr Hughes and agreed to resolve that Chardstock Parish Council does not support planning application 23/0828/FUL on the grounds of:</b></p> <p>(1) overbearing dominance, size and scale - in contradiction of Chardstock Neighbourhood Plan (2013-2031) CPNP03 which seeks to respect the status of the Blackdown Hills Area of Outstanding Natural Beauty (which the proposal is within); respect the identity of the local built environment; and be sensitive to the street scene.</p> <p>(2) potential material damage to an established hedgerow - in contradiction of Chardstock Neighbourhood Plan (2013-2031) CPNP04 which seeks to protect the local environment.</p> <p><b>(Cllr Eames abstained).</b></p> <p><b>a) ii) To consider planning applications received after agenda publication as per supplementary agenda circulated to all members.</b>  None Advised</p> <p><b>b) Determinations/Decisions advised by LPA:</b> None advised.</p> <p><b>c) Tree Matters:</b> None advised.</p> <p><b>d) Appeals lodged / in progress:</b> None advised.</p> <p><b>e) Planning correspondence:</b> None received.</p> <p><b>f) Ward planning applications to be considered at EDDC:</b> None advised.</p> <p><b>g) Planning consultations pending/in progress:</b> None advised.</p>
23/030	<p><b>Financial Matters to be considered:</b></p> <p>a) <b>It was proposed by the Cllr Hughes, seconded by Cllr. Reeve, that Council payments for May 2023 be approved (£1,885.88). Resolved unanimously.</b></p> <p>b) RFO Reports for May 2023 were received and noted.</p> <p>c) No questions to RFO on accounts / financial reports.</p> <p>d) To note items of expenditure authorised under Chair/Clerk delegated authority. Noted.</p> <p><i>Continued overleaf</i></p>

Initial:

	<p>e) To receive the annual AGAR3 report for FY22-23. Received and noted.</p> <p>f) To consider the approval and, if thought fit, signing of Annual Governance Statement. Section ONE Annual Governance and Accountability Return 2022-23. RFO ran through all assertions on the document and members confirmed that they were happy to respond in the affirmative. <b>Adoption and approval of this document proposed by Chair, seconded by Cllr. Eames. Resolved unanimously.</b></p> <p>g) To consider the approval and, if thought fit, signing of Accounting Statement. Section TWO Annual Governance and Accountability Return 2021-22. RFO ran through all figures and proposed submissions and members confirmed that they were happy to submit as the Council’s final approved accounts for the FY22-23 period. <b>Adoption and approval of this document proposed by Chair, seconded by Cllr. Reeves. Resolved unanimously.</b></p> <p>h) To consider the approval of ancillary/supporting financial paperwork to accompany the Annual Governance and Accountability Return 2022-23 (for publication). <b>Adoption and approval of these documents proposed by Chair, seconded by Cllr. Hughes. Resolved unanimously.</b></p> <p>j) To confirm the dates for publication of the Notice Period for the Exercise of Public Rights together with an unaudited copy of AGAR3 (parts 1 and 2), Exemption Notice and the Summary of Public Rights document. Dates confirmed as 3rd July 2023 to 11th August 2023 (inclusive). <b>Approval of dates proposed by Chair, seconded by Cllr. Hughes. Resolved unanimously.</b></p> <p>k) To note receipt of £750 from Devon County Council for P3/Footpath grant award FY23-24. Noted.</p> <p>l) To note the renewal of the Council’s annual insurance policy from 1st June 2023 to 31st May 2024. Noted.</p>
	<p><b>Chardstock Parish Council Business to be considered:</b></p>
<p>23/031</p>	<p><b>a) To consider adopting the General Power of Competence (Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.</b> The Parish Clerk explained the purposes of the power and how the eligibility criteria is now met. <b>Proposed by Cllr Eames, seconded by Cllr Reeves and resolved unanimously to adopt the General Power of Competence until the next relevant annual meeting (the Annual Meeting held in the year of an ordinary election).</b> It was noted that Chardstock Parish Council may not now use the power known as Section 137 of the Local Government Act 1972.  <i>Continued overleaf</i></p>

	<p><b>b) To consider matters pertaining to tree planting in the parish.</b> In the absence of the Honorary Tree Warden, this agenda item was deferred to the next Ordinary Meeting by the Chair. Agreed.</p> <p><b>c) To consider arrangements for the provision of green waste skip amenity for the parish</b> It was agreed to defer the until the Autumn. <i>Resolved unanimously to delegate the matter to the Clerk in consultation with the Chair to liaise with the supplier and advertise the delivery of the skips in the parish newsletter.</i></p> <p><b>d) To consider submission of articles to Parish Newsletter for the July 2023 edition:</b> The matter was delegated to the Chair of the Parish Council.</p>
23/032	<p><b>Other matters considered as urgent by presiding Chair for discussion only:</b> Members were asked to submit their Register of Interest Forms as soon as possible and the Locum Clerk would send out submission forms.</p>
23/033	<p><b>Date of next meeting:</b> Next Ordinary meeting of council scheduled for 12<sup>th</sup> July 2023 7.00pm start time. <i>Clerk: Please prepare agenda and publicise accordingly through usual channels.</i></p>
23/034	<p><b>"It is proposed by the Chair that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item 23/016 above."</b> Confidential session was not required. <i>At this point of the evening, all members of the public had already left the meeting.</i></p>
23/035	<p><b>Matters for discussion under Part Two (Confidential) business:</b> None</p>
	<p><b>With no further business to transact, the Chair closed the meeting at 8.00pm</b></p>

**Minutes of the Ordinary Council Meeting held on Wednesday 14th June 2023 – 7.00pm; meeting held in Chardstock Community Hall.**

Signed: \_\_\_\_\_ Date: 12<sup>th</sup> July 2023  
(Chair)

Initial: