

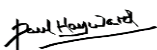
Chardstock Parish Council

www.chardstock-pc.gov.uk

I hereby give notice of the Ordinary Meeting of the Parish Council to be held in person on **WEDNESDAY 12th January 2022 at 7.00pm** to which you are summoned to attend so that you may deal with the business as shown on the attached agenda. This meeting will held at the Chardstock Community Hall (Committee room).

PAUL HAYWARD, PROPER OFFICER dated 6th January 2022

Signed:



All council meetings are open to members of the public and the press.

(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC (see below)

Chair will outline fire exits and regulations and Coronavirus & hygiene precautions.

Public Forum (at Chair's discretion):

- i) Reports from Honorary Representatives**
(including Police Report if available)
- ii) Report to Council from P3 Footpath Warden on Public Rights of Way matters.**
- iii) Reports from County and District Councillors**
 - a) Cllr. Iain Chubb, Devon County Council, Whimble and Blackdown division*
 - b) Cllr. Paul Hayward, East Devon District Council, Yarty ward*
- iv) Public representations and questions to Council**
- v) Presentation to Council by members of Chardstock Community Shop Committee**

Limited to 3 minutes per person, 15 minutes maximum duration at Chair's discretion.

Council may choose to provide written answers to any questions raised.

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate during the meeting by asking questions, highlighting matters of concern or making representations regarding Chardstock parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Members of the public are asked to give their name and address before speaking.

- 22/001 **To receive apologies for absence and to approve reasons given:**
(LGA 1972 S.85 (1))
- 22/002 **To receive any declarations of interest relating to items outlined in this agenda:**
(this does not preclude the duty to declare further interests during the meeting as applicable)
- 22/003 **To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960**
- 22/004 **To consider and, if so agreed, approve the minutes of:**
The Ordinary meeting of Council held 8th December 2021 as previously circulated to members.
And to consider any matters arising from those minutes.

22/005 **To consider matters pertaining to the Chardstock Community Shop (and Committee).**

22/006 **Planning Matters to be considered:**

- a)i) To consider planning applications received prior to agenda publication
None to consider
- a)ii) To consider planning applications received after agenda publication as per supplementary agenda circulated to members and published online.
To be advised.
- b) LPA determinations/decisions advised:
21/2461/LBC - Chardstock War Memorial - Approved with conditions
21/2596/FUL - Chilcotts Farm - Approval (standard time limit)
21/2959/TCA - The Court (tree works) - Approved (standard time limit)
21/3113/TCA - The Old Vicarage (tree works) - Approved (standard time limit)
**** Indicates decision was contrary to resolved position of the Parish Council***
- c) Tree (Planning) Matters:
None advised other than decision noted above
- d) Appeals lodged / in progress:
None advised to the Council
- e) Planning correspondence received:
None received other than Decision notices
- f) Planning applications to be considered at forthcoming EDDC Planning Committee meetings:
None as yet advised
- g) Planning Consultations pending/in progress; to approve response on behalf of Parish Council:
None advised.
- h) To consider any current planning enforcement matters within the parish:
None advised.

22/007 **Financial Matters (RFO to present):**

- a) To consider and, if thought fit, approve payments for account for January 2022 as per schedule previously circulated to members.
- b) To consider items of expenditure authorised in January under Chair's/Clerk's delegated authority (***Financial Regulations May 2021 S.4.1 and Delegation Appendix***)
- c) To review Financial Accounts / reports for January 2022 (Q4)
- d) To consider grant applications from Chardstock Eco-Group (3 applications)
- e) To consider grant application from Chardstock Community Shop Committee
- f) To consider grant application from Axe Valley Ring and Ride group for 2021/22
- g) To note summary of monies due to All Saints Parish Council (who assisted with payments between September and December 2021) and to approve reimbursement.
- h) To receive update from RFO as to recent signatory changes to Unity Trust Bank account.

- 22/008 **Proposals / Motions / Business to be considered:** Action BY:
- "Matters of Council consideration may include public participation if so invited by Chair"*
- a) To consider funding of recommended repairs and maintenance to Chardstock Play Area.
 - b) To consider submission of articles to Parish Newsletter for the February 2022 edition
 - c) To consider update from RFO re: proposed application to the EDDC Community Building Fund for upto £5000 towards further improvement works to the Community Hall.
(The Parish Council is the Custodian Trustee of the Community Hall).
 - d) To consider any updated matters pertaining to the parish war memorial (and works proposed).
 - e) To further correspondence from parishioner on subject of VCRR Navigational Car Rally scheduled for 15th and 16th January 2022 and to agree any actions (if deemed appropriate).
 - f) To consider and, if thought fit, to approve the budget and precept demand for the Parish for the financial year 2022-23 (this matter was deferred from December's ORD meeting)
 - g) To consider a contribution of 50% (shared with All Saints Parish Council) towards the costs of a replacement A3 printer (existing unit is likely to fail shortly); costs i.r.o. £175 (net)
 - h) To receive update on forthcoming AED/Defibrillator awareness event in the parish; Clerk to report.
 - i) To consider the need to make future meetings of this Council (until a date to be agreed upon) "Consultative" only; to be held via Zoom or other digital / web platform in light of ongoing Coronavirus health risks and with recommendations being duly delegated to the Proper Officer to administer and execute:
 - j) To consider arrangements for any parish celebrations in recognition/celebration of HM The Queen's Platinum Jubilee in June 2022.

- 22/009 **To consider Parish Maintenance, Highways & Footpath matters:**
- i) Parish Maintenance / Lengthsman matters; update by Clerk on works in progress/required.
 - ii) Highway matters, including road safety and defects, speeding, traffic; to note any correspondence received.
 - iii) To consider arrangements for repairs to RSD's (potholes) under auspices of the CRW scheme.
 - iv) Footpath matters (P3); Update on P3 / Footpath matters in the parish; annual survey requirements
 - v) To consider matters pertaining to flooding and flood resilience in the parish.

22/010 **Other matters considered as urgent by presiding Chair for discussion only:**

22/011 **Correspondence received; that not already circulated to members:**
None received.

22/012 **Date and Time of next Ordinary meeting:**
Wednesday 9th February 2022 - 7pm at the Community Hall (Committee Room)

22/013

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item 22/003 above.

- 22/014 **Matters to be considered in committee session:**
To consider any other business determined as confidential (see 22/003 above).
- i) To consider matters pertaining to employment, remuneration and superannuation.

**This part of the meeting would not be open to the public or press.
Members will consider matters, previously approved above, as confidential business in accordance with the legislation set out in the preceding paragraph.**

Thereafter, with no further business to consider, the Chair will close the meeting.

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Chair, or Clerk, know that you plan to film or record so that the necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public