

Chardstock Parish Council

www.chardstock-pc.gov.uk

I hereby give notice of an Extraordinary Meeting to be held (in person) at the Chardstock Community Hall on **Thursday 28th October 2021 at 7.00pm** to which you are summoned to attend so that you may deal with the business as shown on the agenda below.

PAUL HAYWARD, PROPER OFFICER dated 21st October 2021

Signed:



All council meetings are open to members of the public and the press.

(Public Bodies [Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC (see below)

Chair will outline fire regulations and matters pertaining to CV19 compliance and conduct

Public Forum (at Chair's discretion):

i) Public representations and questions to Council:

Limited to 3 minutes per person, 15 minutes maximum duration via remote interface.

Council may choose to provide written answers to any questions raised.

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate during the meeting by asking questions, highlighting matters of concern or making representations regarding Chardstock parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Members of the public are asked to give their name and address before speaking.

- EM21/28 **To receive apologies for absence and to approve reasons given:**
(LGA 1972 S.85 (1))
- EM21/29 **To receive any declarations of interest relating to items outlined in this agenda:**
(this does not preclude the duty to declare further interests during the meeting as applicable)
- EM21/30 **To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960**
- EM21/31 **To consider and, if thought fit, approve the minutes of:**
The Ordinary meeting of Council held 6th October 2021 as previously circulated to members.
And to consider any matters arising from those minutes.
The Chair will then sign the minutes as a true record of that meeting.
- EM21/32 **To consider matters pertaining to Casual Vacancies on the Parish Council and to agree upon timetable for co-option of new members to the Parish Council following the end of the CV process:**
Clerk to provide report regarding current vacancies and methodology for co-options.
- EM21/33 **Planning Matters to be considered:**
- a)i) To consider planning applications received prior to agenda publication
ONE 21/2647/FUL - Little Orchard, Tytherleigh, EX13 7BG
Erection of garage and carport.
 - TWO 21/2505/FUL - Ivygreen Farm, Chardstock, EX13 7BY**
Change of use of outbuilding to annex office (retrospective application)
 - a)iii) To consider applications received after agenda publication but as shown on supplementary agenda:
To be advised.
 - b) LPA Determinations/decisions advised:
None advised
*** Indicates decision was contrary to resolved position of the Parish Council**
 - c) Tree (Planning) Matters:
None advised
 - d) Appeals lodged / in progress:
None advised or currently pending.
 - e) Planning Correspondence received:
None advised
 - f) Planning Applications to be considered at forthcoming EDDC DMC meetings:
None advised
 - g) Planning Consultations in progress; to approve response on behalf of Parish Council:
None advised

- EM21/34 **Financial Matters (RFO to present):**
- a) To consider and, if thought fit, approve payments for account for October 2021 as per schedule previously circulated to members.
 - b) To consider items of expenditure authorised in October under Chair's/Clerk's delegated authority (Financial Regulations May 2021 S.4.1 and Delegation Appendix)
 - c) To review Financial Accounts / reports for October 2021 (Q3)
 - d) To consider grant request application from Chardstock Shop Action Group

EM21/35 **Proposals / Motions / Business to be considered:**

Action BY:

"Matters of Council consideration may include public participation if so invited by Chair"

- a) To consider correspondence from parishioner regarding proposed works to the parish war memorial and to agree upon response from the Council.

EM21/36 **Other matters considered as urgent by presiding Chair for discussion only:**

EM21/37 **Correspondence received; that not already circulated to members:**

To be advised

EM21/38 **Date and Time of next meeting of the Parish Council:**

Ordinary Meeting: Wednesday 17th November 2021 at 7.00pm (in Community Hall)

EM21/39

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item EM21/30 above.

EM21/40 **Matters to be considered in committee session:**

1) Employment Matters pertaining to Clerk incl. Employee Remuneration and superannuation

*This part of the meeting would not be open to the public or press.
Members will consider matters, previously approved above, as confidential business in accordance with the legislation set out in the preceding paragraph.*

Thereafter, with no further business to consider, the Chair will close the meeting.

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Chair, or Clerk, know that you plan to film or record so that the necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public