

CHARDSTOCK PARISH COUNCIL

Minutes of the Extraordinary Council Meeting held remotely on Thursday 27th May 2021 – 7pm; meeting held in Community Hall.

Present: Cllrs Wilson (Chair), Cockburn and Conroy (quorate)

In Attendance: Paul Hayward (Clerk)

No members of the public in attendance.

	<p><i>Chair outlined fire regulations and CV19 precautions applicable.</i></p> <p>Meeting started at 7.00pm.</p> <p>Public Forum:</p> <p>No public in attendance.</p> <p>Chair closed Public Forum session accordingly at 7.05pm.</p>
EOM21/01	<p>To note and, if thought fit, to approve apologies for absence received: (LGA 1972 s.85(1))</p> <p>None received.</p>
EOM21/02	<p>Declarations of interest under the Code of Conduct: None declared.</p>
EOM21/03	<p>To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>No business considered as confidential.</p>
EOM21/04	<p>To consider and, if thought fit, approve minutes of the Ordinary Meeting of Chardstock Parish Council held on 23rd April 2021:</p> <p><i>It was proposed by Cllr. Cockburn, seconded by Cllr. Conroy, that these minutes be approved as a true and accurate record of that meeting. Resolved unanimously.</i></p> <p>Chair signed the minutes as a true record of the meeting held 23/04/2021.</p> <p>Matters arising from these minutes: <i>None</i></p> <p><i>Clerk: Please publish these approved minutes on Council's formal website.</i></p>
EOM21/05	<p>To consider and, if thought fit, approve minutes of the Annual Meeting of Chardstock Parish Council held on 5th May 2021:</p> <p><i>It was proposed by Cllr. Conroy, seconded by Cllr. Cockburn, that these minutes be approved as a true and accurate record of that meeting. Resolved unanimously.</i></p> <p>Chair signed the minutes as a true record of the Annual Meeting held 05/05/2021.</p> <p>Matters arising from these minutes: <i>None</i></p> <p><i>Clerk: Please publish these approved minutes on Council's formal website.</i></p>
EOM21/06	<p>To consider matters pertaining to Casual Vacancies on the Parish Council:</p> <p>Clerk gave a verbal report on current status of the casual vacancies and the formal process (known as CVP) that was currently ongoing via EDDC Electoral Services. The deadline for a petition (for election) to be lodged was 4pm on 1st June 2021 and Clerk would report back to members if this was not formally requested as vacancies could then be filled by co-option if Council so wished.</p> <p><i>Clerk: Please liaise with EDDC and seek clarity on petition status asap.</i></p> <p>It was suggested by Chair that the date of the July Ordinary meeting be moved forward to the 7th and that the matter of Casual Vacancies be considered again at that meeting, subject to the above mentioned update on petitioning.</p> <p>Agreed by all present. <i>Clerk: Please note and publicise accordingly.</i></p>

Initial:

EOM21/07	<p>Planning matters to be considered:</p> <p>a)i) To consider planning applications received prior to agenda publication: 21/1211/FUL – Home Cottage, Burr ridge. EX13 7DF Two storey front extension and single storey side extension and porch. It was proposed by Cllr. Cockburn, seconded by Cllr. Chair, that Council did support this planning application. Resolved unanimously. Clerk: Please submit this comment to the Local Planning Authority by the consultee deadline noted.</p> <p>a)ii) To consider planning applications received after agenda publication as per supplementary agenda circulated to all members. None received for consideration.</p> <p>b) Determinations/Decisions advised by LPA: As per agenda published.</p> <p>c) Tree (Planning) Matters: None advised.</p> <p>d) Appeals lodged/in progress: None advised.</p> <p>e) Planning correspondence received: None received.</p> <p>f) Planning applications to be considered at forthcoming EDDC Planning meetings where the Parish Council may wish to make a representation: None advised.</p> <p>g) Planning Consultations in progress: None advised.</p>
EOM21/08	<p>Financial Matters to be considered:</p> <p>a) To consider and, if thought fit, to approve payments for May 2021 in the sum of £2922.07 as per schedule previously circulated and published online. Approval proposed by Chair, seconded by Cllr. Cockburn. Resolved unanimously. RFO: Please note and make payments accordingly on the due date.</p> <p>b) To consider items of expenditure authorised in May under Chair’s / Clerk’s delegated authority. <i>None specified.</i></p> <p>c) To consider, and review, financial information and reports for May 2021. <i>Noted. No questions to RFO from members of Council.</i></p>
	<p>Business to be considered:</p>
EOM21/09a)	<p>a) To consider parishioner request to delete all “hosted” Facebook Livestream recordings to date:</p> <p>These recordings were made in accordance with guidance from NALC to allow virtual meetings to take place during the Coronavirus Restriction Period when physical meetings of the Council were not permitted, and to allow engagement with the public if they did not have the means/facilities to participate via Zoom at the time of the meeting. It was proposed by Cllr. Cockburn, seconded by Cllr. Conroy, that all recordings be deleted from the hosting Facebook page(s) immediately. Resolved unanimously. <i>Clerk: please make the necessary arrangements.</i></p>

EOM21/09b)	<p>b) To confirm date for Annual Parish Meeting and decide upon format, speakers etc (this meeting having been delayed by CV19 restrictions):</p> <p>Chair proposed that the Annual Parish Meeting be held immediately prior to the Ordinary Meeting of Council scheduled for Wednesday 9th June 2021. Resolved unanimously. <i>Clerk: Please note and publicise accordingly as per requirements for the APM.</i></p>
EOM21/09c)	<p>c) To consider update on decision to install a public amenity bench at Holy City Cross:</p> <p>In accordance with a prior resolution of the Council, it was agreed to proceed with the installation of the bench obtained from EDDC at NIL cost at the location previously identified and agreed upon. <i>Clerk: please note and action accordingly in collaboration with the Parish Lengthsman. Please install bench, causing the minimum of disruption to the existing surface of the land on which bench is to be sited. Please also obtain some reflecting discs to allow bench to be visible in the evening.</i></p>
EOM21/09d)	<p>d) To consider update on matters pertaining to dog waste nuisance and dog bin provision in the parish:</p> <p>Chair reported that the issue of dog mess nuisance was raised regularly in the Parish Magazine and received equal amounts of positive and negative comment. It was felt that no further bins were required in the village/parish at this time.</p>
EOM21/10	<p>Other matters considered as urgent by presiding Chair for discussion only: None raised.</p>
EOM21/11	<p>Correspondence received; that not already circulated to members: None received.</p>
EOM21/12	<p>Date of next meeting:</p> <p>Next Ordinary meeting of council scheduled for 9th June 2021, to begin immediately after the end of the Annual Parish Meeting (7.30pm anticipated start time). The July Ordinary meeting (as per EOM21/06 above) is to be held on the 7th July 2021 rather than the 14th as originally published. 7.00pm start time.</p>
EOM21/13	<p>"It was proposed by the Chair that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Members to agree upon matters to be discussed in confidential session, as per agenda item EOM21/03 above." Resolved unanimously.</p>
EOM21/14	<p>Matters to be considered in committee session:</p> <p>i) Employment matters incl. Annual Performance Review (APR). It was agreed that the Clerk's APR would take place in August.</p>
	<p>With no further business to transact, the Chair closed the meeting at 8.00pm</p>

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Signed: _____ Date: _____

(Chair)

Initial: